

**MINUTES OF THE  
IMPROVEMENT & SERVICE COMMITTEE  
Wednesday, June 12, 2013  
ROOM 207, CITY HALL  
6:30 p.m.**

MEMBERS: Brian Danzinger, Joe Moore, Jim Warner, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on May 15, 2013.

A motion was made by Ald. Warner and seconded by Ald. Moore to approve the minutes from the regular meeting on May 15, 2013. Motion carried

2. Approval of the agenda.

To accommodate those in attendance, the agenda was taken in the order of Item 3, 7, 8, 9 and 10 and then returned to regular agenda order.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the agenda. Motion carried.

3. Request by Dan Erickson to rescind the solid waste removal charge of \$57.00 at 811 Elmore Street.

Steve Grenier, Director of Public Works, stated that a television was tagged and collected from the property on Tuesday; the normal collection day is Friday. There were four (4) priors for the property between 2004 and 2007. Mr. Grenier read a letter from Dan Erickson, the owner of the rental property requesting consideration regarding the charges as the tenant is on a disability income.

Dan Erickson, 823 Birch Drive, Hobart, the owner of the rental property located at 811 Elmore Street addressed the committee stating that the tenant is challenged, disabled and discussions have occurred between himself and the tenant. Unfortunately, these steps have not been successful to date.

Ald. Wiesbiskie inquired if there is a legal guardian / case worker assigned to this tenant? Mr. Erickson stated that there is, but it has been inconsistent at best. Mr. Erickson also stated that Green Bay Police have also tried to keep tabs on this individual.

Ald. Moore inquired as to how many units there were in this complex and if this tenant was present during any of the prior waste disposal incidents. Mr. Erickson responded that there are four units in this complex and that this tenant was not present during the previous incidents.

Ald. Warner inquired as to if this request was approved, what steps will be taken to prevent this from occurring again? Mr. Erickson stated that he would continue to have discussions with the tenant to aid in educating them as to rules.

Ald. Wiezbiskie inquired as to who pays the rent and if there is a care giver. Mr. Erickson stated that this tenant is on disability and that there is a caregiver. Ald. Weizbiskie stated that if the caregiver is non-respondent in the future it also puts the City at a disadvantage to enforce the ordinance and that this type of occurrence cannot be repeated.

Motion carried

4. Request by Neil Cavanaugh to rescind the early set out charge of \$57.00 at 1100 Lyndon Street.

Mr. Grenier stated that the garbage was tagged on Monday during the normal route for having ash/sawdust loose in the garbage can and that the contents remained at the curb until crews returned on Thursday. There was one (1) prior for the property on August 11, 2006. Mr. Grenier read a letter from Neil Cavanaugh requesting consideration regarding the charges.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Neil Cavanaugh to rescind the early set out charge of \$57.00 at 1100 Lyndon Street.

Motion carried.

5. Request by Danielle Courchaine to rescind the early set out charge of \$57.00 at 920 Edgewood Drive.

Mr. Grenier stated that a complaint was provided to the Department of Public Works (DPW) of a recliner out in front of the property prior to the normal collection day which is a Thursday. The recliner was picked up by City personnel on a Tuesday. There was one (1) prior for the property on August 18, 2005. Mr. Grenier read a letter from Danielle Courchaine, the tenant at the above address requesting consideration regarding the charges.

A motion was made by Ald. Danzinger and seconded by Ald. Moore to approve the request by Danielle Courchaine to rescind the early set out charge of \$57.00 at 920 Edgewood Drive.

Motion carried.

6. Request by Sue Chenault to rescind the early set out charge of \$57.00 at 850 Spence Street.

Mr. Grenier clarified that the early set out occurred at 2035 Manitowoc Road which is a rental property and that the owners of the property live at 850 Spence Street. Mr. Grenier then went on to say that a complaint was provided to the DPW of a love seat and cabinet out in front of the property located at 2035 Manitowoc Road, after the normal collection day which is a Thursday. The recliner was picked up by City personnel on a Friday. There have been two (2) priors for the property on August 29, 2006 and March 22, 2010. Mr. Grenier read a letter from Sue Chenault – owner / landlord of the rental property at the above address requesting consideration regarding the charges.

A motion was made by Ald. Weizbiskie and seconded by Ald. Moore to deny the request by Sue Chenault to rescind the early set out charge of \$57.00 at 2035 Manitowoc Road.

Motion carried.

7. Request of Ald. Wiezbiskie, on behalf of Richard Binversie, a crossing guard, to create a permanent storage location for the orange crossing cones used by him at the corner of Humboldt Road and Laverne Drive (brought back from the April 24, 2013 Improvement & Service meeting).

Mr. Grenier has reviewed the request and stated that in the southwesterly corner of the intersection, between some utility poles, would be an ideal location for what Mr. Binversie is requesting. Mr. Grenier reiterated that the DPW is not in favor of these popping up all over the City and that requests would need to be reviewed and allowed on a case by case basis. Mr. Grenier recommended that a 1-inch diameter thick walled pipe, similar to a gas pipe, be used and driven at least two feet into the ground, that a hole be drilled into the pipe to allow a lock be placed above the cones to secure them when not in use. Mr. Grenier also required that Mr. Binversie enter into a Hold Harmless Agreement with the City and that he would be responsible

for snow removal during the winter months. When school is not in session, the cones would be removed from this location and at such time that Mr. Binversie is no longer the crossing guard at this location that this installation be permanently removed and necessary terrace restoration performed at no cost to the City.

Richard Binversie, 326 Laverne Drive, stated that he has observed the snow plowing operation this past winter and that snow plowing and removal should not be an issue. Mr. Grenier inquired as to where Mr. Binversie was thinking of having this device installed. It is the same location that staff was considering.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the request for Richard Binversie, a crossing guard, to create a permanent storage location for the orange crossing cones used by him at the corner southwest corner of Humboldt Road and Laverne Drive provided conditions as outlined by Director Grenier are met.

Motion carried.

8. Request by Ald. Kocha, on behalf of Patrick Farrell, for a one-year special exemption to the City's street terrace policy, allowing for a vegetable garden to be planted in the terrace of 604 James Street.

Mr. Grenier stated that this property is on the northwest corner of James Street and Maple Avenue and that this is a violation of the street terrace policy that was adopted last year. The policy specifically calls out the prohibition of vegetable gardens citing safety concerns in that some vegetable plants grow taller than 12 to 18" which may then cause sight obstructions and may shield smaller pedestrians, which wander into this garden. Mr. Grenier also stated that a garden in its own right and as it sits today is in a bare earth condition which allows soil laden storm water runoff to enter the street and down the City's storm sewer system to waters of the State which could be viewed as a violation of the storm water permit issued by the Wisconsin Department of Natural Resources.

Mr. Grenier noted that perennial gardens are permissible to be established within the terrace area provided that there is an 18-inch buffer between both the sidewalk and top of curb on the street side.

Mr. Grenier stated that Ald. Kocha is requesting a 1-year special exemption to the street terrace policy. Staff would support this request provided that Mr. Farrell enter into a hold harmless agreement with the City, provide proof on insurance listing the City as additional insured, provide and install temporary erosion control measures to prevent sediment from entering the street and storm sewer system, and restore the terrace area back to turf grass after the 2013 growing season.

Mr. Grenier did state that he has had discussions with the Park Director, Dawne Cramer, and an alternative would allow portions of some City owned remnant parcels located off of Velp Avenue to be utilized for gardening.

Patrick Farrell, 604 James Street, spoke and stated that he has been doing this for 4 to 5 years now but would agree to meet the conditions that were outlined by Mr. Grenier. Mr. Farrell also stated that he would not be agreeable to relocating his garden to Velp Avenue.

Ald. Danzinger inquired as to whether or not there was a location closer that could be utilized as an alternate location. Mr. Farrell stated again that he would not travel to an alternate location to do his gardening.

Ald. Steuer stated that he has seen the garden and noted that Mr. Farrell has been doing this for the past 4 to 5 years and inquired again as to when the policy went into effect. Mr. Grenier stated that the policy was passed last year and that anything within the terrace last year were grandfathered for the remainder of the year and that this instance came in to the Inspection Department as a complaint and as such is being treated as a violation to the street terrace ordinance. Ald. Steuer noted that there appeared to be ample lawn space around Mr. Farrell's property and asked why that could not be used. Mr. Farrell responded saying that the lawn area did not receive ample sunlight for gardening.

Ald. Boyce also spoke on the subject noting that he is divided emotionally on the topic in that he agrees with Mr. Farrell that a garden and his donation of the produce to the needy is admirable but understands that this is a violation of City ordinances.

Brown County Supervisor Bernie Erickson, 868 Dousman Street, spoke in support of Mr. Farrell's garden and strongly encouraged the committee to grant the exemption.

Diane Vang, 1015 Coral Street #6, DePere, stated that she was a former tenant of Mr. Farrell's and noted that he is very passionate about his gardening. She also supports Mr. Farrell's gardening practice and listed various examples of his good acts within the community.

Justin Crane, Seymour, WI, is a huge supporter of urban farming and stated that Mr. Farrell's garden is being maintained fairly well at this point in time. He did concur that additional ground cover such as mulch may be considered as well. Mr. Crane also suggested that committee revisit the street terrace ordinance to look at allowing some smaller vegetables to be grown within the terrace area.

There was continued discussion amongst the Committee members noting that a clarification to the agenda heading may be necessary in that 1-year may be considered vague and whether or not that should be growing season?

Mr. Grenier concurred that it should be growing season. Mr. Grenier also stated that the Inspection Department does have orders out there that if this motion fails that the garden would need to be removed from the terrace by the end of June. The terrace policy does allow for some perennial plants to be established within the terrace provided there is an 18-inch buffer at the sidewalk and the curb. And finally, staff is attempting to enforce the policy / ordinance and that this is not an attack against Mr. Farrell.

Ald. Wiezbiskie noted that the terrace policy was established primarily due to the fact that some residents were trying to abuse the system and avoid maintaining their lawns trying to claim common weeds were flowers. Mr. Farrell has an option to relocate the garden on to his property and will not have an option to locate the garden within the terrace in future years. This is an ordinance and needs to be enforced.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Ald. Kocha, on behalf of Patrick Farrell, for a special exemption to the City's street terrace policy, allowing for a vegetable garden to be planted in the terrace of 604 James Street provided that Mr. Farrell enters into a Hold Harmless Agreement with the City, provides proof of Insurance naming the City as additional insured, temporary erosion control practices are installed, that the exemption will cease after the 2013 growing season and that the terrace area presently being used as a garden will be re-established in turf grass after the 2013-2014 winter.

Motion carried.

9. Request by the Department of Public Works for discussion and possible action regarding installation of sidewalk on University Avenue between Humboldt Road and Curry Lane until the

June 12, 2013 Improvement and Service Committee meeting at which time Ald. Moore will make a recommendation as to the direction this project should proceed in. (Postponed from the May 21, 2013 Improvement and Service Committee meeting)

Director Grenier reviewed the project as briefed in the previous Improvement and Service Committee meeting. He stated that the staff recommendation remains the same as presented previously. He reinforced that the recommendation from staff is based on direct observation of use by Department of Public Works staff.

Ald. Moore expressed support for the installation of a sidewalk on the north side of University Avenue from Humboldt Road to the bus stop. At that point pedestrians could cross the street at the existing traffic signals. Many of the people living in the complex to the north are mobility limited. The lack of sidewalk access to public transportation is causing a safety concern that could be exacerbated by ongoing revitalization plans. He does not support extending the sidewalk to Curry Court or the installation of a crosswalk mid-block. He stated he discussed this with Dave Hansen, the Traffic Engineer, regarding the use study. He understands how the data was collected but disagrees with the recommendation.

Director Grenier stated that the results of the use study do not preclude installation of sidewalk on the north side of University Avenue. DPW staff would support installation of sidewalk on the north and south sides of the street. When asked to prioritize between the north and south sides, DPW recommends the south side based on the use study. When asked about budget by Ald. Wiezbiskie, Director Grenier stated that he didn't have the assessment numbers with him, but believed most of the properties would be subject to assessments.

Ald. Wiezbiskie stated that he supported the installation of sidewalk on both sides of University Ave. from Humboldt to St Anthony Drive. As alderperson for this area, he can attest that foot traffic in this area has been an issue for many years. In the past he has personally witnessed persons in wheel chairs traveling down the middle of University Ave. Wear patterns in the turf grass indicate that both sides of University are experiencing foot traffic. He also stated we have no way of knowing whether the pedestrian traffic intends to cross the road in this area; the north side residents may be traveling to the bus stop, while the south side pedestrians are coming from the park. He was concerned with the ability to remove snow from the sidewalk at the corner of University and St Anthony Drive. Director Grenier concurred that snow plowing considerations would have to be addressed in that area.

Ald. Danzinger stated he supported the installation of sidewalk on the north side. He still had questions regarding the need for sidewalk on the south side of the street.

Ald. Kocha stated she supported installation of sidewalk on both sides of the street.

Catherine Wavrunek Kornowski, 2744 St. Anthony Drive

- Stated she did not believe current foot traffic warrants the installation of sidewalk on the south side of University.
- Is concerned that snow removal would be excessive on the sidewalk. Since it doesn't connect to her driveway, she's also concerned that she has no access to maintain the sidewalk.
- Has noted a dramatic decrease in foot traffic since the mental health facility has closed. There are no schools or businesses in the area to draw additional foot traffic.
- Revitalization plans for the University Ave. corridor would change use patterns. The decision is best delayed until that plan is in motion.
- Brought photos to demonstrate lack of current use.

Director Grenier concurred that snow removal could be an issue at the proposed termination of the sidewalk. He proposed extending the sidewalk half way around the cul-de-sac to allow for better pedestrian flow and easier maintenance.

Catherine Wavrunek Kornowski, 2744 St. Anthony Drive

- Stated she did not believe that a wrap-around sidewalk would be used. Everyone cuts down the cul-de-sac currently. She had to redo her landscaping to limit cross traffic across her lawn. She sees no reason that the established foot traffic pattern would change.

Darrin Tedford, 2740 St. Anthony Drive

- Stated that he didn't believe the expense of sidewalk extension was merited by the limited use he saw. His home was a foreclosure, so he spends a lot of time outside addressing deferred maintenance issues. In that time he has seen no foot traffic.
- Requested that his address be added to the mailing list.

Richard Nelson, 2074 University Ave

- Expressed concern about the cost of sidewalks and the economic burdens it would place on landowners.
- Does not believe the use pattern justifies the cost.

Donna Chaudoir, 3121 Beth Drive

- Expressed support for the north side sidewalk installation.
- Did not believe that current use patterns merited sidewalk on the south side. Encouraged the committee to show fiscal restraint at this time.

Ald. Moore stated that he still supported the installation of sidewalks on the north side. He said he also heard no opposition to this path during the discussion.

Ald. Kocha concurred that she supported installation on the north side. She asked for additional time to evaluate the proper path forward for the south side, in light of the new sidewalk pattern proposed by Director Grenier.

A motion was made by Ald. Warner and seconded by Ald. Moore to order sidewalks to be constructed on the north side of University Avenue from Humboldt Road to the bus shelter presently located at northerly portion of 2809 University Avenue.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to investigate the need for sidewalks to be constructed on the south side of University Avenue from Humboldt Road to St. Anthony Drive contingent upon positive discussions between staff, Ald. Kocha and residents of the area to be brought back to the July Committee meeting.

Motion carried

10. Request by the Department of Public Works for discussion to develop criteria to be included in a new Department of Public Works bulk waste policy.

Mr. Grenier requested input from the Committee regarding criteria for revising the City's bulk waste policy. The current policy has been outlined in a memo, which will be distributed to the committee prior to the next meeting. In brief, construction debris is removed for a charge of \$45/CY. For move in/move out pick-up, the charge scale is as follows: 0-3 CY charged at \$70, 3-10 CY for \$140, more than 10 CY for \$210. A move in/move out is determined by one or

more of the following conditions: 1) FOR RENT or FOR SALE signs present in yard or window; 2) Window coverings missing; 3) No furniture in front room as seen from the street; 4) Long/unkept grass, indicative of an empty property; 5) Unkept sidewalks and driveway, indicative of an empty property; 6) Flooring, carpet and paint debris that is typical of properties being prepared for sale or rent; and/or 7) A large volume of debris from all rooms of the house.

At occupied residential properties, bulk waste is collected without additional charge. Additionally, construction waste is collected without additional charge at occupied residential properties if the waste results from sewer backups, flooding, etc. These policies have been in effect since the 2011 budget. It was also noted that these policies are more generous than surrounding communities. Our "Cadillac plan" has resulted in abuse of the system that should be addressed.

Assuming the automated collection service moves forward, the bulk waste policy will have to change. Crews will no longer have the option of removing anything outside of the approved bin. In anticipation of this operational change, Department of Public Works asked for recommendations from the Alders present to assist in crafting a meaningful policy that meets residents' needs.

Director Grenier gave the following examples of desired input from the alderpersons present:

- If the disposed items don't fit into the can, Department of Public Works would have to return to the residence to do a bulk pick-up. Should the Department of Public Works charge for a return?
- Should free overflow weeks be offered? If so, how frequently?
- What timeframe is desired for overflow weeks?
- Should there be a limit to how much waste can be put out on overflow weekends?
- Any suggestions on additional needed information?

Ald. Wiezbiskie started discussions by stating that he wanted to see the amended bulk waste handling policy work for DPW and better communication moving forward. He didn't want to see the policy change again until the automated collection is instituted.

Ald. Warner concurred that the new policy should be implemented concurrent to the change to automated collections. His constituents believe four overflow collections per year would be sufficient. He had no strong opinion on timeframe for scheduling collections within the quarter. He wanted to avoid an itemized list of estimated volume for every common household item. This would be prohibitive to create and maintain.

Director Grenier stated that some examples could be given to aid in volume visualization. As an example, a washing machine is approximately 1 cubic yard (CY), or photos could be taken of a pile of 1 CY, 3 CY, etc.

Ald. Danzinger stated that his district wanted overflow weeks 4-6 times per year. Intuitively he recommended the first week of the month, but noted that this can cause conflicts with holidays. He believed the quantity should be limited to 3 CY per overflow week, and that charges should be levied if bulk waste is placed on non-overflow weeks. He was concerned that \$70 per incident may be burdensome. Surrounding communities charge between \$10 and \$25 per return. He asked for flexibility in the early setout policy during overflow weeks, when people may have to rely on the assistance of others to get larger items to the curb. He said that a simple definition of bulk waste is better; DPW should define what waste constitutes prohibited sources (construction waste, yard waste, electronics, hazardous wastes, etc.). Bulk waste should be everything not covered in the excluded categories.

Ald. Danzinger then asked for input from every alderperson present.

Ald. Sladek requested no further changes before automation. He believed overflow weeks should be held 2-4 times per year. If two overflow weeks are selected, he recommended dumpsters be placed behind the fences in the east side and west side garages to allow residents access to a free disposal location during non-overflow weeks. He recommended we manage communications by sending notifications 6 months and 3 months in advance of the new policy. He had no issue with charging for a violation in the overflow weeks.

Ald. Steuer said his constituents favored overflow weeks 3-4 times per year. He had no objection to the assessment of a fine at current rates if bulk waste is placed out on non-overflow weeks. He concurred with the recommendations of the alders before him.

Ald Boyce stated that some neighborhoods have higher move in/move outs than others. Assessments of higher move in/move out fees more greatly impact these areas. He concurs with the recommendations of the other alderpersons, and agrees that charges on non-overflow weeks are prudent. He requests that the policy include provisions for mobile home parks.

Ald. Kocha stated the frequency of overflow weeks should be driven by costs. DPW should start with two overflow weeks per year. If too much waste is put out because of the limited availability, more weeks should be added. She asked for clarification on how move outs would be impacted by the change. She supported charges for bulk waste placed out on non-overflow weeks, and may support changing the municipal code to make violation of the bulk waste policy a violation of municipal code.

Katy Williams, 1507 Rockdale Street

- Supports 6 overflow weeks per year at a minimum, with 3 CY limit per set-out.
- Felt the charge should be limited on non-overflow weeks (\$25-\$30 each).
- Wants the Council to reconsider construction debris to allow do-it-yourselfers to dispose of construction debris free of charge.

Bernard Stelmach, 2470 Eileen Street

- Supported overflow weeks four times per year.
- Indicated he was pleased at the discussion that night. He encouraged the committee and DPW to continue this trend of strong communications.
- Supports a charge for bulk waste placement on non-overflow days.

Donna Chaudoir, 3121 Beth Drive

- Agrees we need to limit quantities on each overflow week.
- Supports at least 6 pickups per year.
- At a minimum, supports 4 pickups per year plus access to free drop off points.
- Supports a charge for bulk waste returns on non-overflow weeks.
- Thanked the committee for the information presented at this meeting.
- Requested that the committee reassess the construction waste pickup policy to include DIY projects.

Mr. Joe Desjarlais, 1856 Dousman

- Supports four overflow weeks per year.
- Believes a charge for returns on non-overflow weeks is reasonable.



Gary Kriescher, 1111 Doty

- Recommends city return to bulk waste pickup 12 times per year, only if the resident calls ahead to schedule the pickup.
- Believes pickups should be limited to 3 CY per occurrence.
- Encouraged the committee to stay focused on providing premium services for the community.

Scott Van Idestine, 2410 Hampton Ave

- Supports 4 overflow weeks per year.
- Requests the addition of a free of charge drop-off location.
- Supports a charge for bulk waste placed out in non-overflow weeks.

A motion was made by Ald. Warner and seconded by Ald. Moore to receive and place on file all verbal comments regarding the development of a new DPW bulk waste policy.

Motion carried.

11. Request by the Department of Public Works for discussion and possible action regarding approval of Compliance Maintenance Annual Report (CMAR) and resolution for WDNR sanitary sewer collection permit.

Matthew Heckenlaible, Assistant City Engineer, reviewed the City's Compliance Maintenance Annual Report (CMAR) to be filed with the Wisconsin Department of Natural Resources (WDNR). He noted that the City scored an "A" in both financial management and collection systems (management, operation and maintenance). Mr. Heckenlaible stated that although the City scored an "A", there is room for improvement. In 2013, staff will be conducting a self audit of the collection system capacity, management, operation and maintenance in preparation of pending CMOM (Capacity, Management, Operation and Maintenance) regulations from WDNR governing.

A motion was made by Ald. Weizbiskie and seconded by Ald. Warner to approve the request by the Department of Public Works to approve the Compliance Maintenance Annual Report (CMAR) and authorize the Mayor and City Clerk to sign the resolution for WDNR sanitary sewer collection permit .

Motion carried.

12. Report of the Purchasing Agent:

- A. Request approval to award the purchase of three (3) automated recycling trucks to R.N.O.W. for \$629,390.
- B. Request approval to award elevator repair work for Pine Street Parking Ramp to Schindler Elevator Corp. for \$14,013.
- C. Request approval to award a 1-year contract with four 1-year renewal options to US Lubricants and Halron Lubricants.

Mr. Joe Desjarlais, 1856 Dousman

- Works in the DPW Sanitation Section as a recycling truck driver.
- Employees had the opportunity to test drive multiple products. They preferred the second low bid offering to the low bid.
  - Second lowest bid product offered more maneuverability, leading to a more efficient pick-up
  - It had the ability to pick up carts that weren't in the correct position. This could allow for more carts to be emptied, which would otherwise be left uncollected.
  - Lowest bid product sometimes caused spillage when tipping carts and had a fitful arm motion.
- Handed out a financial breakdown of the additional cost of the second lowest bid amortized over a 30 year period and photos of carts that could not be picked up by the lowest bid system that would be picked up by the second low-bid system.
- Requested the committee deny the acceptance of the low bid offer and accept the second low bid.

Director Grenier acknowledged that the operator preference was for the second-low bid product. The lowest bid was responsive after operations management staff discovered that a repair had been made to the low bid system to address the spasmodic arm motions noted by the sanitary staff. Since the low bid product met all of the bid requirements, DPW recommended the award of the purchase to the low bidder. This decision protected the integrity of the bidding process and was the most cost effective use of taxpayer dollars.

Alds. Wiezbiskie and Danzinger requested more information on the process that led to this purchase recommendation, in particular the decision to award to the low bidder despite the input from the collections workers. Ald. Moore added that the low bidder is frequently not selected based on the staff recommendation. He wanted to know why in this case staff chose to recommend the lowest bidder even though there was more support in the field for the next higher cost product.

Chris Pirlot, Director of Operations, explained that the truck on both products is from the same manufacturer; though they differ in production year, there have been no major changes to the design, and the 2013 truck had zero miles on it. On that criterion, the bidders had equal performance. The difference came in the arm that lifted the bins. As previously noted, the test driven set-up had an older model arm on it, which had a design flaw, that caused it to jerk up discontinuously instead of in a smooth motion. Mr. Pirlot's staff had contacted the manufacturer, who presented video of the amended design arm. They also contacted the City of Madison, who has several of these systems in their fleet. Madison is so happy with the product that they had placed a repeat order.

Mr. Pirlot stated that, with this information in hand, he went back to the operators and explained the findings. He recognized that the operators preferred the next highest bid product based on the test drive, but in the professional opinion of the fleet manager and other operations staff, the concern had been addressed by the design modification. Therefore, based on contracting guidelines, DPW was going to recommend the award of the contract to the lowest responsive bidder.

Mr. Rick Jensen, the purchasing manager, stated that purchasing relies on the recommendation of the technical unit to determine responsiveness to the purchase request, in this case DPW. He thanked the committee for their desire to provide the best value equipment for our staff, recognizing that may mean that a higher priced product is purchased.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the report of the Purchasing Agent:

- A. Request approval to award the purchase of three (3) automated recycling trucks to R.N.O.W. for \$629,390.
- B. Request approval to award elevator repair work for Pine Street Parking Ramp to Schindler Elevator Corp. for \$14,013.
- C. Request approval to award a 1-year contract with four 1-year renewal options to US Lubricants and Halron Lubricants.

Motion carried.

13. Review and award the following contracts to the low responsive bidders:

- A. Sewers 3-13 (Including Water Main)
- B. Pavement 1-13
- C. Wildlife Sanctuary Bridge Replacement
- D. Sidewalks 2013
- E. Parks Project 1-13 Sea Dragon
- F. Sewers 4-13 (Including Water Main)

Mr. Grenier reviewed the bid summary and made the recommendation to approve to award contract SEWERS 3-13 (INCLUDING WATER MAIN) to the low responsive bidder, DeGroot, Inc., in the amount of \$699,720.87.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve to award contract SEWERS 3-13 (INCLUDING WATER MAIN) to the low responsive bidder, DeGroot, Inc., in the amount of \$699,720.87.

Mr. Grenier reviewed the bid summary and made the recommendation to approve to award for contract PAVEMENT 1-13 to the low responsive bidder, Peters Concrete, Co., in the amount of \$310,188.49.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve to award contract PAVEMENT 1-13 to the low responsive bidder, Peters Concrete, Co., in the amount of \$310,188.49.

Mr. Grenier reviewed the bid summary and made the recommendation to approve to award contract WILDLIFE SANCTUARY BRIDGE REPLACEMENT to the low responsive bidder, Radtke Contractors, Inc., in the amount of \$376,287.07.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve to award contract WILDLIFE SANCTUARY BRIDGE REPLACEMENT to the low responsive bidder, Radtke Contractors, Inc., in the amount of \$376,287.07.

Mr. Grenier reviewed the bid summary and made the recommendation to approve to award contract SIDEWALKS 2013 to the low responsive bidder, Martell Construction, Inc., in the amount of \$175,794.50.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve to award contract SIDEWALKS 2013 to the low responsive bidder, Martell Construction, Inc., in the amount of \$175,794.50.



- A. Fox Valley Irrigation, Inc.
- B. Father & Son Lawn Service

Motion carried.

16. Applications for Concrete Sidewalk Builder's Licenses by the following:
- A. Larry VanRite Trucking
  - B. N & L Concrete Construction, LLP
  - C. Tom Phillips Construction, Inc.

A motion was made by Ald. Weizbiskie and seconded by Ald. Moore to approve the applications for Concrete Sidewalk Builder's Licenses by the following:

- A. Larry VanRite Trucking
- B. N & L Concrete Construction, LLP
- C. Tom Phillips Construction, Inc.

Motion carried.

17. Request by Port City Bakery, Inc. for a Storm Sewer Outfall Easement/Agreement across City owned property to serve 3050 Walker Drive.

Mr. Grenier provided an overview of the request.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Warner to approve the request by Port City Bakery, Inc. for a Storm Sewer Outfall Easement / Agreement across City owned property to serve 3050 Walker Drive and authorize the Mayor and City Clerk to execute the easement / agreement.

Motion carried.

18. A motion was made by Ald. Danziner and seconded by Ald. Wiezbiskie to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department.  
Motion carried.

Mr. Grenier introduced Amy Moore as the new Assistant Director of Public Works. The committee welcomed Ms. Moore to the City.

A motion was made Wiezbiskie and seconded by Ald. Moore to adjourn the meeting.

Motion carried.

Meeting adjourned at 11:11 p.m.